

NORTON SIMON MUSEUM STAFF-GUIDED TOUR INFORMATION

NORTON
SIMON
MUSEUM

Professional museum educators conduct interactive tours for grades 5-12 ONLY. Each group investigates approximately 15 works of art through focused viewing and engaging discussions. A pre-visit packet of preparatory materials provides a framework for the tour as well as follow-up activities for further classroom exploration. Tours can be scheduled by completing the accompanying form and returning it to the Education Department via fax, mail or e-mail. **All reservations must be made at least 2 weeks in advance.** Availability is strictly on a first-come, first-served basis. Confirmation of your scheduled tour must be received by the Education Department no later than 2 weeks prior to your visit. Please review the Guidelines for School Tours (pages 4-5) with your students and chaperones prior to your school tour.

FEATURED TOURS Schools can select a tour from one of the following options:

Highlights - Survey masterpieces by artists such as Raphael, Rubens, Rembrandt, Fragonard, Goya, Degas, Monet, van Gogh and Picasso. This tour is a great introduction to the history of European art from the Renaissance to the 20th century.

(Related standards: History/Social Science grades 7 & 10; Visual Arts grades 5-12)

India and Southeast Asia - Learn about the religious and cultural traditions of this region through the exploration of sculpture and painting.

(Related standards: History/Social Science grade 6; Visual Arts grades 5-12)

The Elements of Art - Discover how artists use color, line, shape and more to express ideas and emotion. This tour addresses art fundamentals as well as different ways to look at and talk about art.

(Related standards: Visual Arts grades 5-12)

Art of France - Examine the rich heritage of French art from its foundation in the teachings and ideals of the 17th-century French Academy to the artistic developments of 19th-century artists such as Monet, Degas and Cézanne. This tour can be conducted in French.

(Related standards: History/Social Science grades 7-10)

Spanish Masters - Observe the cultural richness of Spain through the works of El Greco, Zurbarán, Goya, Picasso and other artists. This tour can be conducted in Spanish.

(Related standards: History/Social Science grades 7-10)

The Modern World - Witness the radical innovations in the visual arts of the late-18th, 19th and 20th centuries through the works of Goya, Manet, Degas, Picasso, Kandinsky and others.

(Related standards: History/Social Science grade 10; Visual Arts grades 5-12)

Adventures in Sculpture - Investigate materials, techniques and styles in three dimensional forms from ancient times to contemporary art practices.
(*Related standards: Visual Arts grades 5-12*)

Rooted in Classical Antiquity - Explore classicism and its influence on the development of European art and Buddhist sculpture.
(*Related standards: History/Social Science grades 7 &10; Visual Arts grades 5-12*)

Special Exhibitions - Focused tours are available. Please consult the Museum's website for current and upcoming exhibitions.

** Please note that we can design a tour that meets your students' interests and needs.

TOUR RATES	Free staff-guided tours are available for grades 5 through 12. There is no fee for admission.
TOUR LENGTH	75 minutes.
AVAILABLE TOUR DATES	Tours are available weekdays except Tuesday.
AVAILABLE TOUR TIMES	Tours begin at 9:30, 10:00, 10:30 or 11:00 a.m.
GROUP SIZE	A minimum of 15 and a maximum of 125 students and chaperones from any one school is allowed per tour reservation.
CONTACT	Please call Michael Ano at (626) 844-6980 or e-mail educate@nortonsimon.org . For further information, please visit our website at www.nortonsimon.org .
PICNICS AND LUNCH	The Museum does not have picnic facilities. Outside food, beverages and chewing gum are not allowed on the Museum grounds. Please note the only park within walking distance of the Museum is Defender's Parkway, a ½-acre grassy lawn located on the southwest corner of Orange Grove and Colorado Boulevards. If you would rather drive to one of the larger parks with more extensive facilities, please call (626) 744-7195 to reserve a picnic bench at Central or Memorial Park. Box lunches can be pre-ordered through our Garden Café operated by the Patina Group. Please call (626) 844-6970 for further information.

NORTON SIMON MUSEUM: SCHOOL TOUR REQUEST FORM

Mail to: Education Department
Norton Simon Museum
411 West Colorado Blvd
Pasadena, CA 91105

Fax to: Education Department
(626) 844-6949



Please fill out the form below by clicking on the appropriate line and typing your information. Please print out the form and fax or mail it (see above). The Education Department will contact you to confirm the details of your tour.

NAME OF SCHOOL: _____

CONTACT PERSON: _____

PHONE NUMBER (school/home/or cell): _____

FAX NUMBER: _____

E-MAIL ADDRESS: _____

STREET ADDRESS (school or home): _____

CITY, STATE, ZIP: _____

STUDENT PROFILE (grade and subject): _____

TOTAL NUMBER OF PARTICIPANTS (including chaperones): _____

TOUR TOPIC: _____

List three possible dates and times in order of preference.
Please remember tours are 75 minutes long!

Date: _____ Start Time: 9:30 ___ 10:00 ___ 10:30 ___ 11:00 ___

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Do you wish to re-enter the Museum after the tour at 12:00 p.m? Yes ___ No ___

Will you be arriving by bus? Yes ___ No ___

Buses MUST unload and park on Colorado Boulevard

NORTON SIMON MUSEUM: GUIDELINES FOR SCHOOL TOURS

A school visit is often students' first opportunity to view artworks in a museum setting. It is important that students understand the conduct that will be expected of them. The following guidelines exist not only to protect the artwork, but also for the enjoyment of all patrons visiting the Museum. Please review them with students and chaperones. We thank you for your cooperation and hope you enjoy your visit.

Chaperones

Teachers and adult chaperones are extremely important to the success of students' visits to the Museum. Adult chaperones are responsible for students' conduct and adherence to rules of proper behavior in the galleries. Failure to adequately supervise your students may result in your group being asked to leave the Museum. Chaperones should read and understand all of the Museum guidelines listed below and assist gallery attendants in enforcing them throughout the visit.

School and Youth Groups are **required** to adhere to:

Under 6th grade	1 adult for every 5 students
6th – 9th grade	1 adult for every 8 students
10th – 12th grade	1 adult for every 10 students

Groups of students without adequate adult supervision will not be permitted to enter the Museum. Students are not allowed to be on their own without adult supervision.

Please remind your students:

- **Touching the art is not allowed.**
- To speak quietly while in the galleries to avoid disturbing other Museum visitors.
- To be considerate of other Museum visitors.
- To stay with their group at all times.
- Not to sit or lean on any artworks.
- Not to sit on the floor.
- No gum chewing, food or beverage.
- To write with pencils only; no markers or ink pens.

Picnics and Lunch

Outside food, beverages and chewing gum are not allowed on the Museum grounds. Please see the enclosed map of local public parks for picnicking options. The only park within walking distance of the Museum is Defender's Parkway, a ½-acre grassy lawn on the southwest corner of Orange Grove and Colorado Blvd. If you would rather drive to one of the larger parks with more extensive facilities, call (626) 744-7195 to reserve a picnic bench at Central or Memorial Park. Box lunches can be pre-arranged through our Garden Café operated by the Patina Group. Please call (626) 844-6970 for further information.

Large Parcels/Bags

All umbrellas, backpacks, bags or purses over 11 x 15 inches must be left in the Checkroom and retrieved before the Museum closes. Backpacks/carriers of any size may not be worn in the galleries. Please note: all items brought into the Museum are subject to search. Please encourage your students to leave all non-essential items at school or on the school bus.

Museum Store

The Museum Store opens at noon. However, the store will open early for your group if your tour ends before noon. Please notify the Museum in advance should you want to visit the Museum Store in advance of its opening. Students entering the store must be accompanied by chaperones. Due to space restrictions, no more than 25 students at a time may enter the store.

Photography

Visitors are permitted, for private noncommercial use only, to take photographs in the galleries and sculpture gardens. Videotaping is also allowed in these areas. Photography and videotaping in the building must use existing gallery light only (flash photography is prohibited). Tripods are not allowed. Works of art on loan from private collections or other institutions may not be photographed or videotaped. The gallery label will indicate if the object is on loan. Photographs and videos may not be reproduced, published, distributed, transferred, sold or otherwise commercially exploited without express written permission from the Office of Rights & Reproductions.

Sketching and Copying Works of Art

The Museum visitor is permitted to sketch under the following conditions: using dry mediums only (no oils, acrylic, watercolor or other wet mediums), in a location that does not obstruct an entrance, an exit or the view of the artwork, or compromise the safety or security of the artwork and/or other visitors. Equipment such as stools, chairs and easels are not permitted.

Transportation

See the enclosed map for directions by bus or car. Buses MUST unload on Colorado Boulevard. Street parking is free where available. The City of Pasadena provides a shuttle bus to transport passengers through the Pasadena Playhouse district, Lake Street shopping district and Old Pasadena. A shuttle stop is located in front of the Museum. Please visit www.cityofpasadena.net/artsbus for schedules. Alternatively, Bus Line #180/181 stops in front of the Museum. The Memorial Park Station on the Gold Line is the closest Metro Rail station to the Museum located at 125 East Holly Street and Arroyo Parkway. Please visit www.metro.net for schedules.

We hope you enjoy your visit to the Norton Simon Museum.